

Job Description – Additional Needs Support Assistant

Main purpose of the role
<p>To work in partnership with the class teacher and the SENCo to support the learning of a named child with additional learning needs and implement the provision within the child's EHCP.</p>
Core responsibilities and tasks
<ol style="list-style-type: none"> 1. Implement planned learning activities/teaching programmes as agreed with the teacher. 2. Adjust learning activities based on pupils' responses as appropriate to achieve effective learning outcomes. 3. Participate in planning and evaluation of learning activities with the teacher, providing feedback to the teacher on pupil progress and behaviour. 4. Provide feedback to pupils in relation to attainment and progress under the guidance of the teacher. 5. To support learning by arranging/providing resources for lessons/activities under the direction of the teacher. 6. As directed by the Class Teacher or SENCo, to liaise with outside agencies, where appropriate, in respect of the child. 7. Establish a productive working relationship with pupils, acting as a role model and setting high expectations. 8. Promote the inclusion and acceptance of all pupils in the classroom. 9. Attend to pupil's personal needs including toileting, hygiene, dressing and eating, as well as help with social, welfare and health matters, reporting problems to the teacher as appropriate.

Learning together, growing together.

Headteacher: Mr C McDonald
Chair of Governors: Kate Burnell

Our Values

Unique · Enjoyment · Ambition · Health · Appreciation · Resilience

Job Description - Additional Needs Support Assistant

Core responsibilities and tasks cont'd
<p>10. Encourage pupils to interact and work co-operatively with others and engage all pupils in activities.</p> <p>11. Promote independence and use strategies to recognise and reward achievement.</p> <p>12. Assist in the development of individual plans for pupils (such as EHCP plans).</p> <p>13. Support pupil consistently whilst recognising and responding to their individual needs.</p> <p>14. Support the work of other Learning Support staff in the classroom.</p> <p>15. Assist with pupil first aid and welfare duties, looking after sick pupils, liaising with parents/staff etc.</p> <p>16. Undertake break and lunchtime duties under the direction of senior learning support assistants.</p> <p>17. Take appropriate responsibility for safeguarding and children's welfare and be aware of confidential issues linked to home/child/teacher/school and keep confidences appropriately.</p>
Indicative Knowledge, Skills and Experience
<ul style="list-style-type: none"> • Completed a common core programme of induction for working with children. • Working in accordance with relevant occupational standards, knowledge /skills and the agreed local competency framework.
Additional Information
<p>The post holder may be expected to carry out other duties other than those given in the Job Description where the level of responsibility is similar and he/she has appropriate qualifications or receives appropriate training to carry out these duties.</p>

Learning together, growing together.

Headteacher: **Mr C McDonald**
Chair of Governors: **Kate Burnell**

Our Values

Unique · Enjoyment · Ambition · Health · Appreciation · Resilience